

City of Scottville

REPORT ON FINANCIAL STATEMENTS (with required supplementary information)

Year ended June 30, 2004

53-2020

^{496 (2-04)} Audit	ptartment of T	ro	cec	dures Repo	ort						
Local Gover	P.A. 2 of 19	68, as	amend	edVillageOther	Local Governme				Cour Ma	nty son	
Audit Date 6/30/04				Opinion Date 9/7/04		Date Accountant Res	port Submitted t	o State:			
We have	e with th	e St	ateme	I statements of this ents of the Govern ties and Local Units	ımental Accou	inting Standards	Board (GA:	SB) and the	e Uniiom	п кероп	nts prepared in ting Format fo
We affirm											
1. We h	ave compl	lied v	with th	e Bulletin for the Au	udits of Local U	Inits of Governme	ent in Michig	an as revise	d.		
				countants registered							
We furthe	r affirm the s and reco	e foll mme	owing endati	. "Yes" responses h ons	nave been disc	closed in the finan	ncial stateme	nts, includin	g the not	es, or in	the report of
You must	check the			box for each item t							
Yes	✓ No	1.	Certa	in component units	/funds/agencie	es of the local uni	t are exclude	ed from the f	inancial	statemer	nts.
Yes	⋈ No	2.		e are accumulated of 1980).	deficits in one	e or more of this	unit's unres	erved fund l	oalances/	retained	earnings (P.A
Yes	✓ No	3.		e are instances of nded).	non-compliand	ce with the Unifo	orm Account	ting and Bu	dgeting A	Act (P.A.	2 of 1968, as
Yes	₽ No	4.	The requi	local unit has viola rements, or an orde	ated the conder issued under	itions of either a r the Emergency	an order issi Municipal Lo	ued under t oan Act.	he Munic	cipal Fin	ance Act or it
Yes	✓ No	5.	The as ar	local unit holds de nended [MCL 129.9	posits/investmo 91], or P.A. 55	ents which do no of 1982, as amer	ot comply winded [MCL 3	th statutory 8.1132]).	requirem	ents. (P	.A. 20 of 1943
Yes	✓ No	6.	The	local unit has been	delinquent in d	listributing tax rev	enues that v	vere collecte	ed for and	ther tax	ing unit.
Yes	₩ No	7.	pens	local unit has viola ion benefits (norma its are more than th	al costs) in the	current year. If	the plan is r	more than 1	00% fund	ded and	the overfundin
Yes	✓ No	8.		local unit uses cre L 129.241).	edit cards and	has not adopted	d an applica	ble policy a	s require	ed by P.	A. 266 of 199
Yes	✓ No	9.	The	local unit has not a	dopted an inve	stment policy as	required by I	P.A. 196 of 1	1997 (MC	L 129.95	5).
We have	enclose	d the	follo	wing:				Enclosed	To Forw	Be arded	Not Required
The lette	er of comm	nents	and i	recommendations.							✓
Reports	on individ	ual f	ederal	financial assistance	e programs (pr	rogram audits).					~
Single A	udit Repo	rts (A	ASLG	J).							'
Cortificat	Public Accour	ntant /	Firm No	ame)							
Brickl	ey DeLo	-							State	ZIP	
Street Add	ress errace Pi	aza				City Mus	skegon		State MI		140
Accounter	nt Signature	7	// 4.	C.P.A. Jor	Rushilla				Date	•	

City of Scottville LIST OF ELECTED AND APPOINTED OFFICIALS June 30, 2004

Mayor	Leon Begue
Mayor Pro Tem	Cindy Gleason
City Council	Jill Parsons Ron Merrill Joe Baxter
	Donna Baker Petersen

APPOINTED OFFICIALS

City Manager/Clerk	Amy Hansen
Deputy City Clerk/Utility Clerk	Deborah Howe
Finance Officer/Treasurer	Susan Oppermann
Police Chief	Larry Nichols

City of Scottville

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Using this Annual Report

This annual report consists of a series of the financial statements for the City of Scottville as of June 30, 2004. The Statement of Net Assets and the Statement of Activities provide information about the activities of the City as a whole and present a long-term view of the City's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the City operations in more detail than the government-wide financial statements.

A comparative analysis of the government-wide net assets, revenues and expenditures will be provided in future years.

The City as a Whole

OVERVIEW OF THE FINANCIAL STATEMENTS

The discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City of Scottville's basic financial statements are comprised of three components: 1) governmental-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The governmental-wide financial statements are designed to provide the reader with a broad overview of the City's finances. These statements are similar to those of a private sector business.

The Statement of Net Assets presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net assets changed during the fiscal year. All changes in net assets are reported when the event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods.

Both of the government-wide financial statements mentioned above distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are designed to recover all or a significant part of their costs through user fees and charges for services (business type activities). The governmental activities of the City include general government, public safety, public works, community and economic development and cultural and recreational activities. The business-type activities of the City include water and sewer services.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories-governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a governmental entity's short-term financing requirements.

Because the focus of governmental funds is narrower than that of the governmental-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between the two.

The City maintains twelve individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Major Street Fund, both of which are considered to be major funds. Data from the other funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

Proprietary funds. The City has two different types of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water distribution and sewer operations. Internal service funds are an accounting device used to accumulate and allocate coasts internally among the City's various functions. The City uses its internal service fund to charge the costs of equipment used to the individual funds. Because this service predominantly benefits governmental rather than business-type functions, it has been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary funds financial statements provide separate information for Water and Sewer funds, both of which are major funds. The internal service fund is presented in its own column in the proprietary funds financial statements.

Fiduciary funds. Fiduciary Funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected on the government-wide financial statements because the resources from those funds are not available to support the City's programs. The accounting method used for fiduciary finds is much like that used for the proprietary funds.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The reader is encouraged to include the reading of this section in any attempt to analyze and understand these statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's budgetary information as it relates to the actual expenditures for the General Fund and Major Streets Fund.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information on budgetary information.

Government-wide financial analysis

Recall that the Statement of Net Assets provides the perspective of the City as a whole. The following table provides a summary of the City's net assets as of June 30, 2004. Since this is the first year the City has prepared financial statements following GASB Statement No. 34, comparisons to fiscal 2003 are not available.

City of Scottville's Net Assets

	Governmental Activities	Business-type Activities	Total
Current and other assets Capital assets Total assets	\$ 1,346,820	\$ 569,433	\$ 1,916,253
Long-term liabilities outstanding Other liabilities Total liabilities	301,171 123,515 424,686	2,824,921 308,296 3,133,217	3,126,092 <u>431,811</u> <u>3,557,903</u>
Net assets: Invested in capital assets, net of related debt Restricted Unrestricted Total net assets	397,069 86,966 	4,161,294 93,271 310,166 \$4,564,731	4,558,363 180,237 1,483,444 \$

The City's combined total assets increased approximately 64% from a year ago, increasing from \$5,973,311 to \$9,779,947. The primary reason for the increase is the capitalization of sewage disposal construction project.

As far as liabilities, the City had a net decrease of approximately 1.7% from last year, decreasing from \$3,499,590 to \$3,557,903. This was due in part to the paying down of long-term debt.

The City also realized a 143% increase in net assets, increasing from \$2,558,562 to \$6,222,044 from fiscal year 2003 to fiscal 2004. The increase was due to an increased in tax revenues and a reduction of costs by the City, but primarily it was due to a \$3,358,000 capital contribution for the sewage disposal construction project.

The City's net assets reflect no deficits.

The results of this year's operations for the City as a whole are reported in the Statement of Activities, which shows the changes in net assets for fiscal year 2004. Since this is the first year the City has prepared financial statements following GASB Statements No. 34, revenue and expense comparison to fiscal year 2003 is not available.

City of Scottville's Changes in Net Assets

	 rnmental ctivities	iness-type .ctivities	 Total
Revenues:		_	
Program revenues:			
Charges for services	\$ 187,327	\$ 450,087	\$ 637,414
Operating grants and contributions	126,942	-	126,942
Capital grants and contributions	-	3,357,626	3,357,626
General revenues:			
Property taxes	379,406	_	379,406
Grants and contributions not restricted			
to specific programs:	167,204	-	167,204
Other	 30,270	 5,440	 35,710
Total revenues	891,149	3,813,153	4,704,302

	 ernmental ctivities	ess-type tivities	 Total
Expenses:			
General government	\$ 245,283	\$ -	\$ 245,283
Public safety	173,808		173,808
Public works	326,495	-	326,495
Economic development	2,172	-	2,172
Culture and recreation	110,885	-	110,885
Interest on long-term debt	3,066	-	3,066
Sewer	-	116,055	116,055
Water	 <u>-</u>	 174,056	 174,056
Total expenses	 750,709	 290,111	 1,040,820
Increase in net assets	140,440	310,711	451,151
Net assets - July 1, 2003	 1,516,873	 1,041,689	 2,558,562
Net assets - June 30, 2004	\$ 1,657,313	\$ 1,352,400	\$ 3,009,713

During the year, the City experienced a significant loss of State Revenue Sharing dollars, however, the City's property tax base increased while expenditures were kept to a minimum. The budget was monitored very closely and amendments were made to keep expenses in line with revenues throughout the year. The City was able to review and make changes to the Health Insurance Policies which saved the City some significant dollars.

Business Type Activities

The City's business type activities consist of the Water and Sewer Fund. We provide water for the citizens of Scottville as well as along US 10 to Stiles Road in Amber Township. The water is purchased from the City of Ludington and sold to the residents. Sewage treatment is provided only to residents of the City. Until May of this year the City of Scottville used its own Sewage Treatment Lagoons, but upon completion of the regional sewer project our sewage is now sent to the Ludington Waste Water Treatment Plant via the US 10 corridors. As part of the sewer project the City replaced all old water meters which will help decrease our water loss which has declined each year the meter replacement program was in place. Also by completing the multi-million dollar sewer project the City is once again able to grow.

Financial analysis of the Government's Funds

As stated earlier in this discussion and analysis, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances in spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At fiscal year ending June 30, 2004, the City's governmental funds reported a combined unreserved fund balance of \$969,187, of which \$646,926 is in the General Fund. There were no unreserved fund deficits in any of the City's governmental funds. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed to 1) pay debt service and advances (\$7,748), 2) pay capital purchases and liquidate inventories and prepaids (\$39,921), 3) pay maintenance of rights of way (\$5,235), 4) pay improvements for River Park (\$45,782) and 5) reserves for perpetual care (\$81,732).

The General Fund's net assets increased by \$25,603. As noted earlier, there was a decline in the State's revenue sharing. The City reduced it's General Fund expenditures accordingly. The most significant contribution to the General Fund's increase in net assets was due to the River Park activity. The General Fund transferred some funds to the Local Street Fund because that fund's expenditures exceeded revenues for the fiscal year.

During the fiscal year, the City made very minor amendments to its original budgets of the General Fund and the Major Street Fund.

Proprietary funds. The City's proprietary funds provide the same type of information found in the governmental financial statement, but in more detail. Net assets of the Sewer Fund increased by \$3,511,129, a result of a capital contribution for the sewer project of approximately \$3,280,000. Net assets of the Water Fund increased by \$6,174. The small increase is due to operations working at barely breakeven and interest costs on debt. Since the Water Fund must make annual debt principal payments of \$25,000, the increase in the unrestricted net assets was not sufficient to cover the debt principal payment.

Significant Capital Asset Activity

The City's most significant capital asset expenditure this year was the investment in the regional sewer project. Scottville's portion of the cost approximated \$5.9 million and is financed as noted in the previous paragraph.

Debt Administration

During the year the City retired various debt amounts in the Sewer Fund, Local and Major Street Funds and the Motor Pool Fund. The sewer fund paid off a loan from the Cemetery Perpetual Care Fund. The Local Street Fund and Major Street Fund retired a debt related to street work and the Motor Pool paid off the loan on the purchase of a dump truck. The City incurred new debt last year financed by Mason County for the ineligible costs associated with the sewer project as well as the Regional Sewer Project. As part of the Regional Sewer Project Mason County on behalf of the City received a low interest loan of 4.5% on the borrowed money as well as a grant. This grant alone allowed the City to complete the much needed project.

Economic Factors & Next Years Budget and Rates

The City's 2004/2005 budget calls for a decrease in the City Operating Millage from 17.6436 to 17.5095 due to a Headlee Rollback. Even with the decrease in millage the City will have an increase in total tax collections as the City's taxable value has increased significantly. The taxable value increase was due in part to uncapping of housing values for homes sold, as well as the addition of the 13 + acres the City now has jurisdiction over from the 425 Agreement with Custer Township. Another factor for the 2005/2006 budget will be the addition of the Diversified Natural Products Company starting up. The start-up is scheduled for later this year and we are anticipating an increase in water usage as well as a significantly increased tax base.

The City will also need to closely review and likely revise the water rates for the next budget year. As with the last few years the water fund is continually dipping into it's net assets. Expenses continue to rise and the revenues have either remained stagnant or have slightly decreased. A public hearing will be held at the point the City Commission is ready to talk about the needed increase.

Contacting the City's Management

This financial report is intended to provide our citizens, taxpayers, and customers with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the City office at 231-757-4729. We are also open Monday – Friday from 8:00 am to 5:00 pm. Our office is located at City Hall, 105 North Main Street, Scottville, MI 49454.



INDEPENDENT AUDITORS' REPORT

City Council City of Scottville Scottville, Michigan We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Scottville as of and for the year ended June 30, 2004, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Scottville's management. Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions. In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Scottville as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. As described in Note A, the City has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, as of June 30, 2004.

The managements' discussion and analysis and budgetary comparison information on pages i through vii and 33 and 34, are not a required part of the basic financial statement but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no

1

September 7, 2004

opinion on it.

BRICKLEY DELONG

City Council September 7, 2004 Page 2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Scottville's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Brickley De Long, PLC

City of Scottville STATEMENT OF NET ASSETS June 30, 2004

Governmental Business-type activities	S	7,510 47,510 (1.239) 1.239	71,630	2,786 7,534	4,742	1,346,820 476,162 1,822,982	. 93,271		735,179 7,128,515 7,863,694	2,081,999 7,697,948 9,779,947	LIABILITIES AND NET ASSETS		15,908	ı			_	3,492 30,941	11,800	123,515 308,296		274,489 2,824,921 3,099,410	26,682	301,171 2,824,921 3,126,092	424,686 3,133,217 3,557,903		397,069 4,161,294 4,558,363		5,235	1/7*66 - 112-18	1,173,278 310,166 1,483,444	
OTED DANT A CORPO	CURRELIS Cash and investments Description	receivades Internal balances	Due from other governmental units	Inventories	Prepaid items	Total current assets	RESTRICTED ASSETS	NONCURRENT ASSETS	Capital assets, net	Total assets		CURRENT LIABILITIES	Accounts payable and accrued expenses	Due to other governmental units	Customer deposits	Deferred revenue	Bonds and contracts, due within one year	Accrued interest, due within one year	Compensated absences, due within one year	Total current liabilities	NONCURRENT LIABILITIES	Bonds and contracts, less amounts due within one year	Compensated absences, less amounts due within one year	Total noncurrent liabilities	Total liabilities	NET ASSETS	Invested in capital assets, net of related debt	Restricted for:	Public works Data carries	Demetrial care	Unrestricted	

City of Scottville STATEMENT OF ACTIVITIES For the year ended June 30, 2004

			Program Revenue	er.	Net (Expens	Net (Expense) Revenue and Changes in Net Assets Primary Government	nges in Net Assets
		Charges for	Operating grants	Capital grants	Governmental	Business-type	
Functions/Programs	Expenses	services	and contributions	and contributions	activities	activities	Total
Primary government							
Governmental activities							
General government	\$ 245,283	\$ 29,383		•	\$ (215,900)	•	\$ (215,900)
Public safety	173,808	•	287	•	(173,221)	•	(173,221)
Public works	215,495	29,920	125,550	•	(60,025)	•	(60,025)
Community and economic development	2,172	•	•	•	(2,172)	•	(2,172)
Culture and recreation	110,885	128,024	802	•	17,944	•	17,944
Interest on long-term debt	3,066		•	•	(3,066)	1	(3,066)
Total governmental activities	750,709	187,327	126,942	•	(436,440)	•	(436,440)
Business-type activities							
Sewer	116,055	269,862	•	3,357,626	•	3,511,433	3.511.433
Water	174,056	180,225	4	•	1	6,169	6,169
Total business-type activities	290,111	450,087	•	3,357,626	•	3,517,602	3,517,602
Total primary government	\$ 1,040,820	\$ 637,414	\$ 126,942	\$ 3,357,626	(436,440)	3,517,602	3,081,162
General revenues							
Property taxes					379,406	•	379,406
Grants and contributions not restricted to specific programs	programs				167,204	1	167,204
Unrestricted investment earnings					14,131	5,440	16,571
Other					16,139	•	16,139
Total general revenues					576,880	5,440	582,320
Change in net assets					140,440	3,523,042	3,663,482
Net assets at July 1, 2003, restated					1,516,873	1,041,689	2,558,562
Net assets at June 30, 2004					\$ 1,657,313	\$ 4,564,731	\$ 6,222,044

City of Scottville
BALANCE SHEET
Governmental Funds
June 30, 2004

Other Total Major governmental governmental	funds	\$ 259.684 \$. •	4,250	4,712	2,786	,	Ì	\$ 181,124 \$ 275,932 \$ 1,215,579		\$ 4.570 \$		•	244		88 4,814 54,175								- 5,235 5,235	81,731		,	ŀ	Ì	\$ 181,124 \$ 275,932 \$ 1,215,579
General	Fund	\$ 678,162	22,530		53,089	•	4,742		\$ 758,523		\$ 10,340		10,250	16,962	11,400	49,273			•		4,742	ì	,	•	,		45,782	658,726	709,250	\$ 758,523
	ASSETS	Cash and investments	Receivables	Due from other funds	Due from other governmental units	Inventories	Prepaid items	Advances to other funds	Total assets	LIABILITIES AND FUND BALANCES Liabilities	Accounts payable	Accrued liabilities	Due to other funds	Due to other governmental units	Deferred revenue	Total liabilities	Fund balances	Reserved for:	Advances	Inventories	Prepaid items	Debt service	Capital projects	Rights of way maintenance	Perpetual care	Unreserved	Designated for River Park improvements	Undesignated	Total fund balances	Total liabilities and fund balances

City of Scottville RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS

TO THE STATEMENT OF NET ASSETS June 30, 2004	\$ 1,161,404	of Net Assets	cial resources and	\$ 924,590 (363,468) 561,122	e costs of equipment used to ervice funds are included in 314,871	and payable in the current period	(338,110)	n the governmental funds. (3,492)	nent of Net Assets \$ 1,657,313
TO TE	Total fund balance—governmental funds	Amounts reported for governmental activities in the Statement of Net Assets are different because:	Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.	Cost of capital assets Accumulated depreciation	Internal service funds are used by management to charge the costs of equipment used to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.	Long-term liabilities in governmental activities are not due and payable in the current period and are not reported in the governmental funds.	Long-term liabilities Compensated absences	Accrued interest in governmental activities is not reported in the governmental funds.	Net assets of governmental activities in the Statement of Net Assets

City of Scottville
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Governmental Funds
For the year ended June 30, 2004

Other Total governmental funds	\$ 70,550 \$ 379,406	32,197 293,341											- 103,143			10,7341 10,732			(13,696) 76,343			(34,962) (68,165)	33,203	19,507 76,343	1,085,061	
Major Street	, , ∽	93,353		1,628		94,981			•	•	38,968	ı	•		1		870 80	38,968	56,013		•	(24,780)	(24,780)	31,233	149,803	\$ 181,036
General Fund	\$ 308,856 9,293	167,791	3,060	8,266	16,081	658,026			234,720	174,819	95,571	2,172	103,143	7164	7,104 A11	6,000	000 703	000,420	34,026		•	(8,423)	(8,423)	25,603	683,647	\$ 709,250
REVENUES	Property taxes Licenses and permits	Intergovernmental revenues - state Charges for services	Fines and forfeitures	Investment earnings	Other	Total revenues	EXPENDITURES	Current	General government	Public safety	Public works	Community and economic development	Culture and recreation Debt service	Principal	Interest and fees	Capital outlay	Total expenditures	community mor	Excess of revenues over (under) expenditures	OTHER FINANCING SOURCES (USES)	Operating transfers in	Operating transfers out	Total other financing sources (uses)	Net change in fund balances	Fund balances at July 1, 2003	Fund balances at June 30, 2004

City of Scottville

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the year ended June 30, 2004

Net change in fund balances—total governmental funds:	69	76,343
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report outlays for capital assets as expenditures in the Statement of Activities; these costs are depreciated over their estimated useful lives. Depreciation expense Capital outlay	(20,351)	(14,351)
Repayment of principal on long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.		62,930
Accrued interest on long-term debt is recorded in the Statement of Activities when incurred, but is not reported in the governmental funds until paid.		1,176
Increases in the compensated absences are reported on the accrual method in the Statement of Activities and reported as expenditures when financial resources are used in the governmental funds.		1,244
Internal service funds are used by management to charge the costs of equipment used to individual funds. The net revenue of the internal service funds is reported with governmental activities. Change in net assets of governmental activities	\	13,098 \$ 140,440

City of Scottville
STATEMENT OF NET ASSETS
Proprietary Funds
June 30, 2004

ASSETS

	Busin	Business-type Activities - Enterprise Funds	prise Funds	Governmental
	Sower	Water	Total	Activities- Internal Service Fund
CURRENT ASSETS				
(ASI) and investments	\$ 245,958	\$ 173,921	\$ 419,879	\$ 141,129
The form other finds	37,588	9,922	47,510	101
June total states Inventories	15,520	• :	15,520	900'9
OTTATION		7,534	7,534	
Total current assets	299,066	191,377	490,443	147,230
RESTRICTED ASSETS	•	93,271	93.271	•
NONCURRENT ASSETS			`	
Capital assets, net				
Land and improvements		6,457	6.457	•
Systems	6,453,110	1,311,496	7.764.606	17.748
Equipment and furniture	18,397	58,497	76,894	664.996
Less accumitated depreciation	(177,328)	(542,114)	(719,442)	(208,687)
Total noncurrent assets	6,294,179	834,336	7.128.515	174.057
Total assets	6,593,245	1,118,984	7,712,229	321.287
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable	1.275	•	3761	Lty
Accrued expenses	28,708	2.233	10.04	70 '
Customer deposits	3,800	6.130	0.00	• '
Due to other funds	•	15.520	15 520	• .
Due to other governmental units	105.058	18.792	123 850	• •
Advances from other funds	4.500		4 500	• (
Bonds and contracts - current	117,300	25,000	142,300	
Total current liabilities	260,641	67,675	328.316	129
NONCURRENT LIABILITIES				į
Bonds and contracts, less amounts due within one year	2,400,046	424.875	2 824 921	•
Total liabilities	2,660,687	492 550	3 151 227	. &
NET ASSETS		a contract	, myerre	//0
Invested in capital assets, net of related debt	1 776 8111	384 461	700	
Restricted for:	0,17,0	104,401	4,101,24	1/4,05/
Debt service	•	177 10	176 10	
Unrestricted	155,725	148,702	304.427	146.553
Total net assets	\$ 3,932,558	\$ 626,434	4,558,992	\$ 320,610
Adjustment to reflect the consolidation of internal service fund actitivities				
related to enterprise funds			5,739	

Not assets of business-type activities

The accompanying notes are an integral part of this statement.

5,739 \$ 4,564,731

City of Scottville
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
Proprietary Funds

For the year ended June 30, 2004

	Business-	Business-type Activities - Enterprise Funds	erprise Funds	Governmental Activities- Internal
REVENUES	Sewer	Water	Total	Service Fund
Charges for services Other	\$ 260,498	\$ 179,804	\$ 440,302	\$ 89,710
Total operating revenues	269,862	180,225	450,087	90,573
OPERATING EXPENSES				
Administration	13,968	11,206	25.174	•
Operations	79,824	113,309	193,133	38,276
Depreciation and amortization	13,730	29,025	42,755	34,568
Total operating expenses	107,522	153,540	261,062	72,844
Operating income	162,340	26,685	189,025	17,729
NONOPERATING REVENUES (EXPENSES)				
Special assessments	21,668	•	77,668	•
Investment income	2,816	2.624	5.440	1 165
Interest expense	(11,653)	(23,135)	(34,788)	(57)
Total nonoperating revenue (expenses)	68,831	(20,511)	48,320	1,108
Income before contributions and transfers	231,171	6,174	237,345	18,837
Capital contributions	3,279,958		3,279,958	
Change in net assets	3,511,129	6,174	3,517,303	18,837
Total net assets at July 1, 2003	421,429	620,260		301.773
Total net assets at June 30, 2004	\$ 3,932,558	\$ 626,434		\$ 320,610
Adjustment to reflect the consolidation of internal service fund activities				
related to enterprise funds			5,739	
Change in net assets of business-time activities				

Change in net assets of business-type activities

The accompanying notes are an integral part of this statement.

\$ 3,523,042

City of Scottville
STATEMENT OF CASH FLOWS
Proprietary Funds
For the year ended June 30, 2004

(25,880) (7,922)

397,997 2,239 (142,753) (60,131) 56,670

197,352

90,472

Internal service funds

Total

(10,872)

1,165

77,668 5,440 83,108 46,963 94,166

(164,872)

678,022 513,150 17,729

÷

189,025

S

34,568

42,755 (13,050)

(101) --4,378 598

(502)

(1,607)
2,501
(4,315)
1,952
17,636
(37,545)
\$

\$ 56,670

(10,872)

1,109,979 3,279,958 (4,681,081) (154,188) (445,332)

Enterprise Funds	Sewer Water	99E 181 3 1E99IC 3	210,031			(33,059) (276,72)	(1,100)	134,463 62,889		1,109,979	3,279,958		(106,033) (48,135)	(397,197) (48,135)		- 17.668	2,816 2,624			,		\$ 245,958 \$ 267,192		\$ 162.340 \$ 26.685			13.730 29.025		798.2 (719.317)	1250 (0.276)	_	1.042					8	
	CASH FLOWS FROM OPERATING ACTIVITIES	Receipts from customers	Receipts from interfund services provided	Payments to suppliers	Payments to employees	Internal activity—payments to other funds	Net cash provided by operating activities	יייי לייין די סייים על טייים אין היייים אין	CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	Proceeds from capital debt	Capital contributions Purchases of conital access	Principal and interest paid on capital debt	New years of the second for a s	ivel cash used for capital and related inancing activities	CASH FLOW FROM INVESTING ACTIVITIES	Special assessments	Investment income	Net cash provided by investing activities	Net increase (decrease) in cash and cash equivalents	Cash and investments at July 1, 2003	Cash and investments at June 30, 2004	too's too are a controlled to the controlled to	Reconciliation of operating income to net cash provided by operating activities	Operating income	Adjustments to reconcile operating income to net cash provided by	operating activities	Depreciation expense	Change in assets and liabilities	(increase) decrease in receivables, net	(Increase) decrease in internal activities	Increase in inventories	Decrease in prepaid items	Increase (decrease) in accounts and other payables	Increase (decrease) in intergovernmental payables	Increase (decrease) in accrued expenses	(Decrease) in customer deposits	Net cash provided by operating activities	

City of Scottville STATEMENT OF FIDUCIARY NET ASSETS

Fiduciary Funds June 30, 2004

Escrow Tax Trust	\$ 497	497	497	·
River Park Memorials	\$ 10,430	,		\$ 10,430
ASSETS	Cash and cash equivalents	LIABILITIES Due to other governments	Total liabilities	NET ASSETS Held in trust for benefits and other purposes

The accompanying notes are an integral part of this statement.

City of Scottville STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

River Park Memorials For the year ended June 30, 2004

	gain	St
ADDITIONS	Investment gain	Contributions

DEDUCTIONS
Administrative expenses

Change in net assets

Net assets at July 1, 2003

Net assets at June 30, 2004

92 100	192	468	(276)	10,706	10,430
⇔				İ	S

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Scottville (City) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

Effective July 1, 2003, the City adopted GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, as amended by GASB Statement No. 37 and No. 38. These statements primarily establish standards for external financial reporting for state and local governments. Certain significant changes in these statements include the following:

- A Management Discussion and Analysis (MD&A) section providing an analysis of the City's overall financial position and results of operations.
- Government-wide financial statements prepared using full accrual accounting for all of the City's activities.
- A change in the fund financial statements to focus on the major funds.
- Expansion of footnote disclosures.
- These and other changes are reflected in the accompanying financial statements, including notes to financial statements.

The beginning net assets restated for the effects of implementation of GASB Statement No. 34 are as follows:

Fund balances at July 1, 2003—governmental funds	\$ 1,085,061
Internal Service Fund equity Capital assets, net	301,773
Accrued liabilities Long-term liabilities	575,473 (4,668)
Compensated absences	(401,040) (39,726)
Restated net assets at July 1, 2003	\$ <u>_1,516,873</u>

1. Reporting Entity

The City of Scottville (City) is a municipal corporation governed by an elected seven member council with an appointed mayor. The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations.

Blended Component Unit

Downtown Development Authority (DDA). The City appoints all Board members and approves annual budgets for the Authority, and the legal liability for the general obligation portion of the Authority's debt remains with the City. The Authority is reported as a special revenue fund.

June 30, 2004

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued

2. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirement of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

3. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued

3. Measurement Focus, Basis of Accounting and Financial Statement Presentation—Continued

The City reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Major Streets fund accounts for the resources of state, gas and weight tax revenues that are restricted for use on major streets.

The City reports the following major proprietary funds:

The Sewer Fund operates the City's sewage pumping station, collection systems and pays for access to the City of Ludington's sewage treatment plant.

The Water Fund operates the City's water distribution system.

Additionally, the City reports the following fund types:

The Internal Service fund accounts for equipment used in other departments of the City on a cost reimbursement basis.

The private purpose simple trust fund is used to account for resources held in trust for the River Park.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Government Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated form the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the City's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued

3. Measurement Focus, Basis of Accounting and Financial Statement Presentation—Continued

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are charges to customers for sales and services. The enterprise funds also recognize as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

4. Assets, Liabilities and Net Assets or Equity

a. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of six months or less from the date of acquisition.

The City has adopted an investment policy in compliance with State of Michigan statutes. Those statutes authorize the City to invest in obligations of the United States, certificates of deposit, prime commercial paper, securities guaranteed by United States agencies or instrumentalities, United States government or federal agency obligation repurchase agreements, bankers acceptances, state-approved investment pools and certain mutual funds.

The component unit's cash and investments are maintained within the City's investment pool. All investments are reported at fair value.

b. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of allowance for uncollectibles.

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued

4. Assets, Liabilities and Net Assets or Equity—Continued

b. Receivables and Payables—Continued

The City bills and collects its own property taxes. Taxes levied on July 1 are due without penalty on or before August 31. The property taxes attach as an enforceable lien on property as of July 1. Uncollected real property taxes as of the following March 1 are turned over by the City to the County for collection. The County advances the City all of these delinquent real property taxes. Collection of delinquent personal property taxes as of March 1 remain the responsibility of the City Treasurer. Since substantially all City property taxes levied are current receivables, tax revenues are recognized when levied.

The 2003 state taxable value for real/personal property of the City totaled approximately \$17,397,000 of which approximately \$2,385,000 was captured by the DDA. The ad valorem taxes levied consisted of 17.64 mills for operation and 1.5 mills for garbage collection. An additional 2.0 mills is levied on all taxable value in the TIFA district of approximately \$3,218,000. These amounts are recognized in the respective General Fund and DDA.

c. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out(FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

d. Restricted Assets

Certain proceeds of the Enterprise Fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because they are maintained in separate bank accounts and their use is limited by applicable bond covenants.

e. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$2,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The City has elected to capitalize infrastructure assets using the prospective approach, from fiscal year 2004 forward.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued

4. Assets, Liabilities and Net Assets or Equity-Continued

e. Capital Assets—Continued

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. The total interest expense incurred by the Water and Sewer Funds during the year ended June 30, 2004 was \$125,278. Of this amount, \$92,119 was included as part of the cost of capital assets under construction in connection with the Regional Sewer Project.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	Years
Buildings	
Public domain infrastructure	40 20-30
System infrastructure and improvements Vehicles and equipment	10-66
volucies and equipment	5-20

f. Compensated Absences

City employees are granted vacation and sick leave in varying amounts based on length of service. Accumulated vacation leave must be taken in the current calendar year. Upon termination, employees are paid for unused vacation at their current rates. Sick leave is accumulated at the rate of one day per month of employment up to 880 hours. Unused sick leave is accumulated up to 120 days for employees. Unused accumulated sick leave is paid to employees who resign or retire, limited to 30 days, not to exceed \$4,000 per employee. All vacation and sick pay is accrued when incurred in the government-wide, financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

g. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued

4. Assets, Liabilities, and Net Assets or Equity—Continued

h. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

i. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures.

NOTE B—STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except the capital projects funds, which adopt project-length budgets, and the permanent fund, which is not budgeted. All annual appropriations lapse at fiscal year end.

The City follows these procedures in establishing the budgetary information provided in the financial statements:

- a. Prior to June 30, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings are conducted at the City Hall to obtain taxpayer comments.
- c. Not later than the second Monday in May, the budget is legally enacted through passage of a resolution.
- d. Supplemental appropriations, when required to provide for additional expenditures, are matched by additional anticipated revenues or an appropriation of available fund balance and must be approved by the City Council. All appropriations lapse at year end.

The appropriated budget is prepared by fund, function and department. The City's department heads may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the City Council. The legal level of budgetary control is the department level. The City Council made several supplemental budgetary appropriations throughout the year.

NOTE C—DEPOSITS AND INVESTMENTS

1. Deposits

The City's deposits are categorized to give an indication of the level of risk assumed by the entity at year end. Category 1 includes deposits insured or collateralized with securities held by the entity or its agent in the entity's name. Category 2 includes deposits collateralized with securities held by the pledging financial institutions' trust department or agent in the entity's name. Category 3 includes deposits which are uncollateralized.

As of June 30, 2004, the City's carrying amount of deposits was \$57,880 and the bank balance was \$67,752. Of the bank balance, \$67,752 was covered by federal depository insurance.

2. Investments

As of June 30, 2004, the City's investments represented holdings in a municipal investment pool. During the year ended June 30, 2004, the City's investments were only in this type of investment.

The City's investments are categorized below to give an indication of the level of risk assumed by the entity at year end. Category 1 includes investments that are insured or registered, or the securities held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the City's name. The state-approved investment pools are not categorized as they are synonymous with mutual funds. As of June 30, 2004, the City's fair value in those pools and mutual funds were \$1,712,469.

3. Restricted Assets

Restrictions are placed on assets by bond ordinance and City Council action. At June 30, 2004, restricted cash and investments in the Enterprise funds are restricted as follows:

Water Fund	
Repairs and maintenance	\$ 31,002
Bond and interest redemption fund Bond Reserve Fund	8,351
	53,918
	\$ <u>93,271</u>

NOTE D—CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2004 was as follows:

Governmental activities:	Balance July 1, 2003	Additions	Deductions	Balance June 30, 2004
Capital assets, not being depreciated: Land Construction in progress	\$ 171,359 ————————————————————————————————————	\$ - 6,000	\$ - 	\$ 171,359 6,000
Total capital assets, not being depreciated	171,359	6,000	_	177,359
Capital assets, being depreciated: Buildings and improvements Equipment	666,424 786,843	-	23,292	666,424
Total capital assets being depreciated	1,453,267		23,292	-
Less accumulated depreciation: Buildings and improvements Equipment Total accumulated depreciation	291,869 548,659 840,528	13,154 41,765 54,919		305,023 567,132 872,155
Total capital assets, being depreciated, net Capital assets, net	612,739 \$784,098	(54,919) \$ <u>(48,919</u>)	\$	557,820 \$_735,179
Business-type activities: Capital assets, not being depreciated: Land Construction in progress	\$ 6,457 _1,195,944	\$ -	\$ -	\$ 6,457
Total capital assets, not being depreciated	_1, <u>1,202,401</u>		1,195,944	-
Capital assets, being depreciated: Water System Sewer System Equipment	1,311,496 579,488 	5,873,622 3,403	<u>1,195,944</u> - -	1,311,496 6,453,110
Total capital assets, being depreciated	1,964,475	5,877,025		<u>76,894</u>
Less accumulated depreciation: Water System Sewer System Equipment Total accumulated depreciation	478,860 151,073 <u>46,754</u>	24,498 13,361 4,896	- - -	7,841,500 503,358 164,434 51,650
Total capital assets, being depreciated, net	676,687	42,755		719,442
Capital assets, net	1,287,788 \$_2,490,189	<u>5,834,270</u> \$ <u>5,834,270</u>	<u> </u>	7,122,058 \$ 7,128,515

NOTE D—CAPITAL ASSETS—Continued

Depreciation expense was charged to functions as follows:

Government activities:	
General government	
Public safety	\$ 3,916
Public works	2,959
Culture and recreation	5,413
Capital assets held by the government's	8,063
internal service funds are charged to the	
various functions based on their usage	
of the assets	24.50
Total depreciation expenses	<u>34,568</u>
Total depreciation expense - governmental activities	\$54.919
Business-type activities:	
Water System	6 6 0 00 5
Sewer System	\$ 29,025
Total damental	13,730
Total depreciation expense - business-type activities	\$42.755

NOTE E—DEFERRED REVENUE

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue, which represented unearned revenue reported in the governmental funds were for camping fees in the amount of \$11,400.

NOTE F—INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances is as follows:

Due to/from other funds:

Receivable Fund	Payable Fund	Amount	<u>Purpose</u>
Nonmajor governmental fund Sewer Motor pool Total	General Water General	\$ 4,250 15,520 6,000 \$ 25,770	Operations Debt Service Operations
4.5			

Advances from/to other funds:

Receivable Fund	Payable Fund	Amount	<u>Purpose</u>
Cemetery Perpetual Care	Sewer	\$ 4,500	Construction

NOTE F—INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS—Continued Interfund transfers:

Transfer out	<u>Transfers in</u> Nonmajor
	governmental Purpose
General Fund Major Street Fund Nonmajor governmental fund Total	\$ 8,423 Operations 24,780 Debt Service 34,962 Debt Service \$ 68,165

NOTE G-LONG-TERM DEBT

Summary of Changes in Long-Term Liabilities

The following is a summary of long-term liabilities activity for the City for the year ended June 30, 2004.

			-		·, = · · ·
Governmental activities:	Balance July 1, 2003	Additions	Deductions	Balance June 30, 2004	Due within one year
General obligation bonds Michigan Transportation fund bor Installment purchase agreements Landfill remediation cost Advance from Mason County Compensated absences Governmental activity	\$ 100,600 90,000 15,755 200,166 5,334 27,926	\$ - - - - -	\$ 28,200 21,000 12,645 6,566 5,334 1,244	\$ 72,400 69,000 3,110 193,600 - 	\$ 30,800 22,000 2,021 8,800
Long-term liabilities Business-type activities: Revenue bonds Advance from Mason County	\$ <u>439,781</u> \$ 2,878,036 \$ <u>2,878,036</u>	\$ \$ 208,585 \$_208,585	\$ 74,989 \$ 25,000 94,400 \$ 119,400	\$ <u>364,792</u> \$ 2,853,036 <u>114,185</u> \$ <u>2,967,221</u>	\$_63,621 \$ 47,924 _94,400 \$_142,324

The Internal Service Fund predominantly serves the governmental fund. Accordingly, long-term liabilities for it are included as part of the above totals for governmental activities.

NOTE G-LONG-TERM DEBT-Continued

Summary of Changes in Long-Term Liabilities—Continued

Governmental activities General obligation bonds:	Balance <u>June 30, 2004</u>
\$125,000 General Obligation Limited Tax Development Bonds of 1990 due in annual installments of \$11,000 to \$17,000 through August 2005; plus interest at 7.125%	\$ 28,000
\$137,000 General Obligation Limited Tax Refunding Bonds series 2001 due in annual installments at \$13,200 to \$15,600 through January 2007; plus interest at 7.0%	\$ 28,000
, F states at 7.070	<u>44,400</u>
Michigan Transportation Fund bonds \$95,000 Michigan Transportation Fund Bonds series 2001 due in annual installments of \$21,000 to \$24,000 beginning February 2003 through February 2007; plus interest ranging from 4.2% to 4.6%	72,400
Installment purchase agreements	69,000
Installment purchase agreements \$5,780 Equipment installment note due in monthly installments of approximately \$190 including interest through December 2005; interest at 10%	3,110
Landfill remediation costs	3,110
3% Landfill remediation costs estimated annual cost of approximately \$9,000 through June 2026 (note H3)	
Compensated absences	<u>193,600</u> 338,110 26,682
	\$ <u>364,792</u>

NOTE G-LONG-TERM DEBT-Continued

Summary of Changes in Long-Term Liabilities—Continued

Business-type activities:	Balance <u>June 30, 2004</u>
Revenue bonds: \$720,000 Water Supply Revenue Bonds of 1975 due in annual installments of \$25,000 to \$30,000 through January 2014; plus interest at 5%	\$ 295,000
\$375,000 Obligation to Mason County payable in interest only until March 2006 when principal will be due in annual installments of \$1,000 to \$25,000 through March 2030; plus interest ranging from 3.6% to 5.6%	223,000
\$2,183,036 Obligation to Mason County payable in interest only until April 2005 when principal will be due in annual installments of \$22,900 to \$109,160 though April 2043; plus interest at 4.5%	375,000 _2,183,036
Advance from Mason County Advance of up to \$472,000 from Mason County due in annual installments of \$94,400 through April 2008; plus interest at 4%. As of June 30, 2004 \$208,585 had been drawn against the advance.	2,853,036
The all the state of the state	\$\frac{114,185}{2,967,221}

The obligation to Mason County is an estimate by the County of the City's portion of the sewer project. Final amounts will be determined at the end of the project.

The general obligation bonds are backed by the full faith and credit of the City.

The City was in compliance in all material respects with all the revenue bond ordinances at June 30, 2004.

Annual debt service requirements to maturity for debt outstanding as of June 30, 2004 follows:

Year ending June 30	Governme <u>Activiti</u> <u>Principal</u>		Busine <u>Active</u> Principal	ess-type vities Interest
2005 2006 2007 2008 2009 2010-2014 2015-2019 2020-2024 2025-2029 2030-2034 2035-2039	\$ 63,600 \$ 58,900 48,400 8,800 44,000 44,000 44,292 -		\$ 142,300 83,300 64,600 67,300 67,300 347,400 247,300 312,600 393,300 378,100 440,500	Interest \$ 137,000 130,900 127,100 124,100 120,900 556,100 484,200 420,300 338,900 244,800 156,500
2040-2043 Total	\$ <u>364,792</u> \$	14,702	423,221 \$2,967,221	35,337 \$2,876,137

NOTE H—OTHER INFORMATION

1. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss in excess of insurance coverage can be reasonably estimated. There has been no loss in excess of insurance in the past three years.

2. Contingent Liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability to the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

3. Landfill Remediation

During 1996, The City completed the landfill remediation project. As part of the landfill remediation, the City must continue to monitor the area. The monitoring will be done through the testing of well samples twice a year for at least thirty years. The estimated liability is reported in Note G. The liability is estimated based on the average actual costs over three years, then extrapolated to the number of years remaining. The change in estimate this year resulted in a reduction to the liability at July 1, 2003 of \$15,232.

NOTE I—EMPLOYEE PENSION PLANS

Deferred Compensation Plan

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all full-time City employees at their option, permits participants to defer a portion of their salary until future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency. The City contributes 10 percent of participating employees' annual compensation each plan year. Total match contributions for the year ended June 30, 2004 approximated \$30,600.

The Plan has created a trust for the exclusive benefit of the Plan's participants and beneficiaries under rules provided in Internal Revenue Code Section 401(f).

NOTE J—ECONOMIC DEPENDENCY

State of Michigan shared revenues represent 25 percent of General Fund revenues.

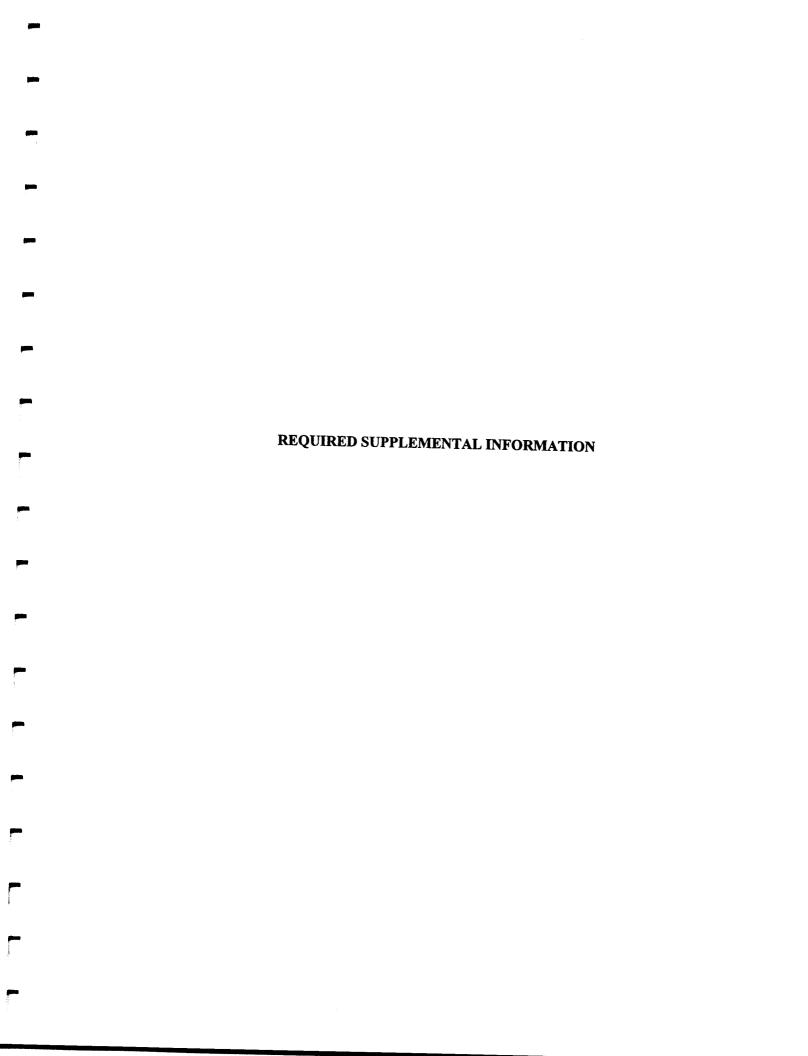
NOTE K—SUBSEQUENT EVENTS

1. Boat Launch Improvements at River Park

The City has committed to major improvements to the boat launch at River Park during the next fiscal year. Estimated costs for the project are \$60,000 of which \$45,000 will be paid with a grant from the State of Michigan. The remaining costs will be paid from the General Fund.

2. Costs for Sewage Treatment

The City will incur an estimated cost of \$78,000 in the next fiscal year for sewage treatment. This is a new expense that will be incurred from the next fiscal year forward, to be paid by increased sewer fees for service.



City of Scottville REQUIRED SUPPLEMENTAL INFORMATION BUDGETARY COMPARISON SCHEDULE

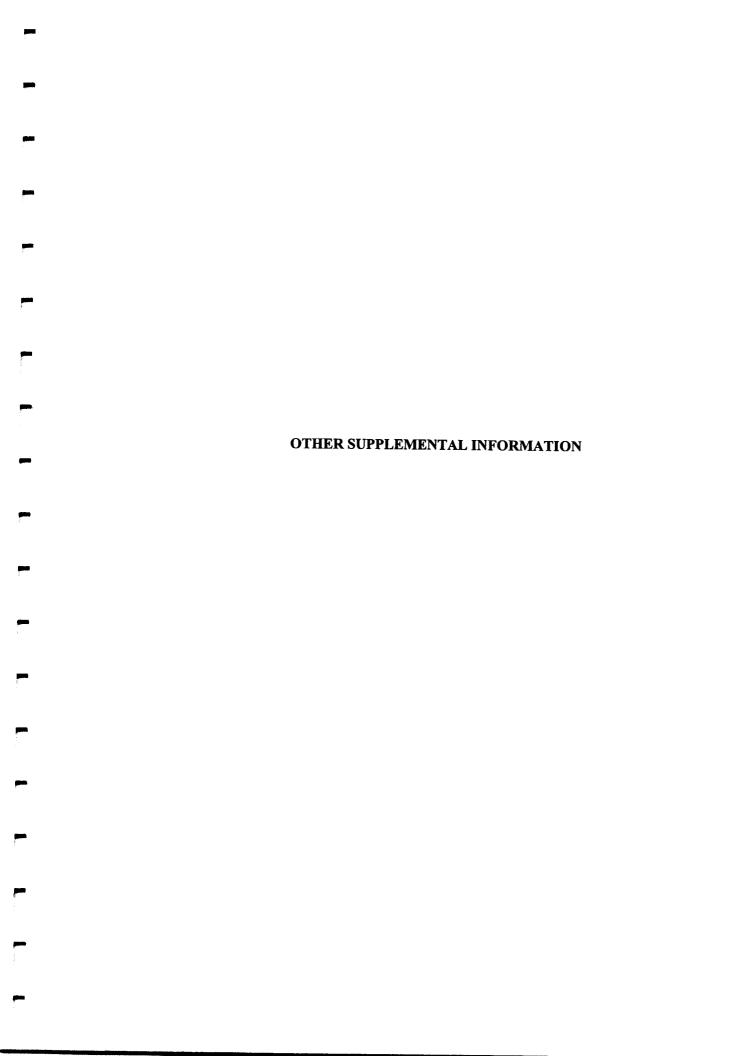
General Fund For the year ended June 30, 2004

REVENUES	Budget Original	Budgeted Amounts ginal Final	Actual amounts, budgetary basis	Variance with Final Budget - Positive (Negative)
Property taxes				
Licenses and permits	326,000	\$ 326,000	\$ 308,856	\$ (17,144)
Intergovernmental	2,600	8,160	9,293	1,133
(Haros for services	175,000	170,250	167,791	(2,459)
Fines and forfainted	149,500	150,000	144,679	(5.321)
Introduction of some some some some some some some some	3,500	3,500	3,060	(440)
nivesting callings Other	12,000	12,000	8,266	(3.734)
Total revenues	15,500	17,956	16,081	(1,875)
Control	687,100	998',899	658,026	(29,840)
EXPENDITURES				
Current				
General government	740 222	67.4		
Public safety	164,032	247,548	234,720	12,828
Public works	184,281	175,377	174,819	558
Community and economic development	769,697	98,932	95,571	3,361
Culture and recreation	4,223	4,223	2,172	2,051
Debt service	102,419	107,569	103,143	4,426
Principal		c c		
Interest and other charges	,	7,300	7,164	136
Capital outlay	, 0000	200	411	68
Total expenditures	646.052	6,000	90009	
Excess of revenues over (under) expenditures	41.048	40 417	24,000	23,449
OTHER FINANCING SOURCES (USES)		121	34,020	(0,391)
Transfers in	600			
Transfers out	3,000	3,000	•	(3,000)
Total other financing sources and uses	(41,048)	(43,192) (40,192)	(8,423)	34,769
Net change in fund balances	3	1	(6,423)	ĺ
Fund balances—beginning	9	\$77	25,603	\$ 25,378
Fund balances—ending			683,647	

City of Scottville REQUIRED SUPPLEMENTAL INFORMATION BUDGETARY COMPARISON SCHEDULE

Major Street For the year ended June 30, 2004

Variance with Final Budget - Positive (Negative)	\$ 12,353 328 (1.345)	11,316		19.542	375	19,917	31,233	,	\$ 31,233		
Actual amounts, budgetary basis	\$ 93,353 1,628	94,981		38,968	'	38,968	56,013	(24.780)	31,233	149,803	\$ 181,036
Budgeted Amounts ginal Final	\$ 81,000 1,300	83,665		58,510	375	58,885	24,780	(24.780)			
Budgete	\$ 81,000 1,300	82,300		57,145	375	57,520	24,780	(24,780)	· ·		
REVENUES	Intergovernmental Investment earnings Other	Total revenues	EXPENDITURES Current	Public works	Other governmental functions	Excess of revenues	over (under) expenditures	OTHER FINANCING USES Transfers out	Net change in fund balances	Fund balances—beginning	Fund balances—ending



COMBINING BALANCE SHEET Nonmajor Governmental Funds June 30, 2004

		Total			Specia	Reve	Special Revenue Funds					ı	Debt Service	ice			Permanent Fund
	Ę	nonmajor	ŀ	I ocel	Garbage		400			•	001	700		1986			Cemetary
	ίο	funds	i	Streets	Collection	2 ∈:	Operations	Enforcement	Project		Street Debt	Street Debt		Street Debt		Debt D	Perpetual Fund
ASSETS			i			I				, I							
Cash and investments	S	259,684 \$ 30,490	S	30,490	\$ 58,632	2 \$	51,240	\$ 1,950	\$ 32,393	3	930	~	\$ 961	•	s	1,122 \$	81.731
Due from other funds		4,250		4,250	•		•	. •			,	•		,			•
Due from other governmental units		4,712		4,712	•		•	•	•		•			•			•
Inventories		2,786		•	2,78	ور	•	•	,		,			•			
Advances to other funds	!	4,500	i		•	1	,	•	•		,			٠			4,500
Total assets	S.	275,932 \$ 39,452	~ ∥	39,452	\$ 61,418	∞.	51,240	1,950	\$ 32,393		930	\$ 1,	. S .	•	<u>ر</u>	1,122 \$	86,231

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8,		4,5(2,7	3,24	32,39	5,23	81,73	141,22	271,11	275,93
								ı	İ	٥
Total liabilities	Fund balances Reserved for:	Advances	Inventories	Debt service	Capital projects	Rights of way maintenance	Perpetual care	Unreserved	Total fund balances	Total liabilities and fund balances \$ 275,932 \$ 39,452
	Total liabilities 4,814 142 3,277 1,395 .	bilities 4,814 142 3,277	bilities 4,814 142 3,277 r.: 4,500	bilities 4,814 142 3,277 r: 4,500 - 2,786 ies 2,786	r: 4,500	bilities 4,814 142 3,277 1,395	r: 4,814 142 3,277 1,395	r: 4,814 142 3,277 1,395	r: 4,814 142 3,277 1,395	Li: 4,814 142 3,277 1,395

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Nonmajor Governmental Funds
For the year ended June 30, 2004

	Total		Special Re	Special Revenue Funds				Debt Serv	Debt Service Funds		Permanent Fund
	nonmajor		Garbage		Law						Cemetary
	governmental	Local	and Refuse	DDA	Enforcement	Capital	1992	1996	2001	DDA	Perpetual
REVENUES	Shini	Sileers	Collection	Operations	Fund	Project	Street Debt	Street Debt	Street Debt	Debt	Fund
Property taxes	\$ 70,550 \$	•	\$ 25,151	\$ 45,399		,	,	•	· ·	•	
Intergovernmental revenues - state	32,197	32,197		•	•	•	•	•	,	,	•
Charges for services	30,295	•	29,920	,	•		,	,	•	•	375
Investment carnings	3,072	236	745	727	•	278	•	•	•	•	1,086
Total revenues	136,114	32,433	55,816	46,126	,	278	•		•		1,461
EXPENDITURES											
Current											
General government	909'9		•	6,535	•	•		•	,	•	17
Public works	74,097	34,147	42,950	•	,	,	•	• •		•	: ,
Debt service										,	1
Principal	55,766		9929	•	•	•		13.200	21,000	15 000	•
Interest and fees	10,341		•	•	•	•		4,032	3,780	2,529	•
Total expenditures	149,810	34,147	49,516	6,535	,		•	17,232	24,780	17,529	17
Excess of revenues over (under) expenditures	(364)	(417.1)	902.9	20 601		9		(000 E1)	300		
OTHER BINANCING SOLIR CES (LISES)	(2012)		6	150,50	•	9/7		(1,,232)	(74,/80)	(17,529)	1,390
Operating transfers in	39189	8 473									
Operating transfers out	(34,962)	0,42	. ,	(34,962)	• •			17,232	24,780	17,730	
Total other financing sources (uses)	33,203	8,423		(34,962)			•	17,232	24,780	17,730	
Net change in fund balances	19,507	6,709	6,300	4,629		278	,	,	•	201	1,390
Fund balances at July 1, 2003	251,611	32,601	51,841	45,216	1,950	32,115	930	1,196	,	921	84,841
Fund balances at June 30, 2004	\$ 271,118 \$ 39,310	39,310 \$	58,141	\$ 49,845	1,950 \$	32,393	930	1,196	S	1,122	86,231